

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

July 11, 2016

MEMBERS PRESENT: NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN, RICK LARSON

MEMBERS ABSENT: KEITH PETERSEN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES, JANE HAWKS, JEANNIE DISALVO, DANI BAXTER, MICHELLE SOLOTH, ROSALIE MCKEON, JASON PIERCE, GREG SOLOTH, BRIAN LEADERS, GARY LEADERS, LAURA SHERWIN, STACIE JENSEN, PATRICK HONAN, KATHY DARRINGTON

President Darrington called the meeting to order at 7:00 p.m.

Stacie Jensen presented on voting records of the Board of Directors and mentoring and evaluation program for beginning teachers.

Rasmussen moved to approve the agenda as presented, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the minutes as presented for the June 13, 2016 meeting, seconded by Rasmussen, motion carried 4-0.

Kuehn moved to approve the minutes as presented for the June 30, 2016 meeting, seconded by Rasmussen, motion carried 4-0.

Rasmussen moved to approve the bills for payment as presented, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the secretary's report as presented, seconded by Rasmussen, motion carried 4-0.

Rasmussen moved to approve the activities report as presented, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the nutrition report as presented, seconded by Rasmussen, motion carried 4-0.

Rasmussen moved to approve hiring Jasmyn Flynn as an elementary computer lab associate for the 2016-17 school year, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve hiring Jasmyn Flynn as an assistant high school volleyball coach for the 2016-17 school year, seconded by Rasmussen, motion carried 4-0.

Kuehn moved to add fall of 2016 coaches as needed in order to provide proper supervision, seconded by Rasmussen, motion carried 4-0.

Superintendent's Report:

- Beginning of the 2016-17 School Year Activities'
- Model Policy Language from the Iowa Association of School Boards (IASB) Regarding Employee Qualifications, Recruitment, and Selection

Rasmussen moved to appoint Andrea Raes as Board Secretary-Treasurer, seconded by Kuehn, motion carried 4-0. The Administration of Oath was given by Board President Neil Darrington.

Rasmussen moved to approve the bank depositories and maximum deposit amounts as follows; general and schoolhouse funds maximum deposit amount of \$3,500,000 at American National Bank and activity and nutrition funds maximum deposit amount of \$450,000 at American National Bank for 2016-17, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the bid for a new school van from Baxter in the amount of \$21,598.00, seconded by Rasmussen, motion carried 4-0.

Kuehn moved to approve calling for bids for the sale of the 2003 silver Chevrolet Venture van, seconded by Rasmussen, motion carried 4-0.

Rasmussen moved to approve a contract with the Pottawattamie County Promise Partners Early Childhood Board to provide support for low income preschool families within the Underwood Community School District, seconded by Kuehn, motion carried 4-0.

Rasmussen moved to approve an agreement for services with Shive-Hattery for building envelope leakage testing services for the high school athletic addition and the high school performing art addition, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the School District's IASB Legislative Action Priorities for the 2016-17 school year, seconded by Rasmussen, motion carried 4-0.

Rasmussen moved to approve school board sponsorship of a staff breakfast on Wednesday, August 17, 2016, seconded by Kuehn, motion carried 4-0.

Kuehn moved to adjourn, seconded by Rasmussen, motion carried 4-0. President Darrington declared the meeting adjourned at 7:36 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

August 15, 2016

MEMBERS PRESENT: NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN, RICK LARSON, KEITH PETERSEN

ADMIN. PRESENT: ED HAWKS, BEAU JACOBSEN, MATT MCDONOUGH, JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES, MATT GILLASPIE, CAROL URBAN

President Darrington called the meeting to order at 7:00 p.m.

Rasmussen moved to approve the agenda as amended, adding Personnel Item C.12., seconded by Petersen, motion carried 5-0.

Petersen moved to approve the minutes of the July 11, 2016 as presented, seconded by Larson, motion carried 5-0.

Kuehn moved to approve the bills for payment, seconded by Rasmussen, motion carried 5-0.

Petersen moved to approve the secretary's report, seconded by Larson, motion carried 5-0.

Larson moved to accept the resignation of Bill Klautt as a school bus driver for the 2016-17 school year, seconded by Petersen, motion carried 5-0.

Petersen moved to hire Tammy Minssen as an additional distance running coach for the 2016-17 school year (single season contract), seconded by Larson, motion carried 5-0.

Larson moved to hire Kyle Knowlton as an additional high school football coach for the 2016-17 school year (single season contract), seconded by Petersen, motion carried 5-0.

Petersen moved to approve Stephanie Blum as a volunteer assistant high school volleyball coach for the 2016-17 school year, seconded by Larson, motion carried 5-0.

Larson moved to approve Joe Stephens as a volunteer junior high school football coach for the 2016-17 school year, seconded by Rasmussen, motion carried 5-0.

Petersen moved to approve Jeff Privia as a volunteer cross country coach for the 2016-17 school year, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve Jay Collins as a volunteer high school football coach for the 2016-17 school year, seconded by Larson, motion carried 5-0.

Petersen moved to approve the internal realignment of Andy Vanfossan from interim head high school softball coach for the summer of 2016 to head high school baseball coach for the summer of 2017, seconded by Rasmussen, motion carried 5-0.

Petersen moved to approve the internal realignment of Brad Blum from interim head high school baseball coach for the summer of 2016 to assistant high school baseball coach for the summer of 2017, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve Sonya Schiphoff as a formal mentor for the 2016-17 school year, seconded by Petersen, motion carried 5-0.

Petersen moved to approve Jolene Whitmore as an informal mentor for the 2016-17 school year, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve Mark Lander as a volunteer high school football coach for the 2016-17 school year, seconded by Larson, motion carried 5-0.

Superintendent's Report:

- The Superintendent's Annual Report for 2015-16

Elementary Principal's Report:

- Registration Enrollment Update
- New Faculty & Staff- Katie Madsen (Title I), Suzanne Voller (Preschool), & Jasmyn Flynn (Computer Lab Associate)
- Back to School Night & Ice Cream Social on Monday, August 22nd from 5:00 to 6:30p.m.

Middle School Principal and Activities Director's Report:

- Registration Enrollment Update
- New Faculty- Michelle Kay (Special Education)
- Back to School Night on Monday, August 22nd from 5:00 to 6:00p.m.

Petersen moved to approve the Underwood Eagles Activities Policies updates, seconded by Larson, motion carried 5-0.

- Fall Activities
- Upcoming Events
- New Sports Website

Rasmussen moved to approve allowing the dance team to attend All-Iowa Dance try-outs on Sunday, August 28, 2016, seconded by Petersen, motion carried 5-0.

High School Principal/Curriculum Director's Report:

- Registration Enrollment Update
- New Faculty- Stephen Moore (Instrumental Music), Bryce Hesterman (Vocal Music), Jon Williams (Industrial Technology & PLTW), Karen Anderson (Math), Kaitlyn Krumm (English & Speech), & Adeena Jampolsky (Special Education)

Petersen moved to approve the agreement with Piper Jaffray to proceed with refinancing the general obligation bonds for the new middle school/elementary addition project and executing an addendum to the existing dissemination agent agreement, seconded by Kuehn, motion carried 5-0.

Petersen moved to approve the members of the school improvement advisory committee for the 2015-16 school year as presented, seconded by Kuehn, motion carried 5-0.

Kuehn moved to name Jeff Privia and Tricia Jackson as Level 1 child abuse investigators and A-Plus School Investigations as Level 2 child abuse investigators for the 2015-16 school year, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve the school district's participation in the 2017 Iowa Drug and Alcohol Testing Program sponsored by the Iowa Association of School Boards, seconded by Petersen, motion carried 5-0.

Rasmussen moved to approve the good cause (change in district of residence) open enrollment request for Lennon Etter-Senecal to attend Underwood during the 2016-17 school year, seconded by Petersen, motion carried 5-0.

Larson moved to approve the good cause (change in district of residence) open enrollment request for Alizabeth Jacobsen to attend Underwood during the 2016-17 school year, seconded by Kuehn, motion carried 5-0.

Petersen moved to approve the good cause (change in district of residence) open enrollment requests for Cady Clark and Rylee Clark to attend Underwood during the 2016-17 school year, seconded by Larson, motion carried 5-0.

Petersen moved to approve the good cause (change in district of residence) open enrollment requests for Arianna Farmer and Julia Farmer to attend Underwood during the 2016-17 school year, seconded by Kuehn, motion carried 5-0.

Larson moved to approve the good cause (right of continuation) open enrollment request for Alexander Sales to attend Underwood during the 2016-17 school year, seconded by Kuehn, motion carried 5-0.

Petersen moved to approve the good cause (resident district release) open enrollment requests for Zoe Rus and Mya Rus to attend Underwood during the 2016-17 school year, seconded by Rasmussen, motion carried 5-0.

Larson moved to adjourn, seconded by Petersen, motion carried 5-0. President Darrington declared the meeting adjourned at 8:13 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

September 12, 2016

MEMBERS PRESENT: KEITH PETERSEN, NEIL DARRINGTON, JOHN RASMUSSEN,
JIM KUEHN, RICK LARSON

ADMIN. PRESENT: ED HAWKS, MATT MCDONOUGH, JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES, KARLEY LARSON, MADISON SLOBODNIK,
KARSTEN LAMBERT, LAUREN SHAPCOTT, ALEXIS
REDSHAW, JILL TETEN, LOIS JOHNSON, LUKE PEARSON,
ASHLEY WILCOX, ERIC AUSDEMORE, GREG BACHMAN

Board Secretary/Treasurer Andrea Raes called the meeting to order at 7:03 p.m.

Darrington moved to nominate Keith Petersen as president, with no other nominations, the nomination was seconded by Larson, nomination was carried 5-0.

Board Secretary/Treasurer Raes turned the meeting over to the newly-elected board president, Petersen.

Rasmussen moved to nominate Rick Larson as vice-president, with no other nominations, the nomination was seconded by Kuehn, nomination was carried 5-0.

Rasmussen moved to establish the first Monday following the eighth of the month at 7:00 p.m. in the middle school media center as the date, time and location of regular meetings, seconded by Darrington, motion carried 5-0.

Darrington moved to name John Rasmussen as the board's legislative member, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to have the board agendas distributed electronically, seconded by Larson, motion carried 5-0.

Larson moved to approve the agenda as presented, seconded by Darrington, motion carried 5-0.

Kuehn moved to approve the minutes of the August 15, 2016 as presented, seconded by Rasmussen, motion carried 5-0.

Thank-you letter sent to Jack Link's for their generous donation of \$30,000.00.

Thank-you letter from the 2016 4-H Apple Pie Bakers of West Pottawattamie County.

Rasmussen moved to approve the bills for payment as presented, seconded by Larson, motion carried 5-0.

Larson moved to approve the secretary's report as presented, seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve the activities report as presented, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve the nutrition report as presented, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve hiring Brad Anderlik as an additional junior high football coach for the 2016-17 school year (single season contract), seconded by Darrington, motion carried 5-0.

Darrington moved to approve the internal realignment of Dan Schleisman from assistant high school softball coach to head high school softball coach for the summer of 2017, seconded by Larson, motion carried 5-0.

Darrington moved to approve hiring Brandon Forrester as a junior high girls' basketball coach for the 2016-17 school year, seconded by Larson, motion carried 5-0.

Larson moved to approve hiring J.W. Tiarks as regular route bus driver for the 2016-17 school year, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve accepting the resignation of Barbara Mabbitt as a school cook effective at the end of the working day on Friday, September 2, 2016, seconded by Darrington, motion carried 5-0.

Superintendent's Report:

- Teacher Leadership and Compensation (TLC) Update Given by Greg Bachman and Lois Johnson
- Unofficial Enrollment for 2016-17
- Line-Item Budget Distribution
- IASB Convention in Des Moines on Wednesday and Thursday, November 16-17, 2016
- Special Board Meeting September 22, 2016, at 7:00 a.m.
- Special Board Meeting October 6, 2016 at 1:00 p.m.

Elementary Principal's Report:

- Ice Cream Social/Open House Update
- Homecoming Cookout/Activities

Middle School Principal/Activity Director's Report As Presented By Ed Hawks:

- MTSS: iReady Testing
- School Year Update
- Softball Academic Achievement Award
- Junior High Sport Updates

High School Principal/Curriculum Director's Report:

- ACT Results
- John Baylor Program Update
- Homecoming Update
- Foreign Exchange Student

Rasmussen moved to approve the Title I application for the 2016-17 school year, seconded by Larson, motion carried 5-0.

Larson moved to select John Rasmussen as the delegate to attend the IASB Delegate Assembly in Des Moines on Wednesday, November 16, 2016, seconded by Kuehn, motion carried 5-0.

Kuehn moved to designate Superintendent Hawks as a signatory for the activities fund checks, nutrition fund checks, and athletic official contracts, seconded by Larson, motion carried 5-0.

Larson moved to approve the three principals (Jeff Privia, Beau Jacobsen, and Matt McDonough) as fundraiser approval contact points for the Underwood Community School District, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve the Ahlers and Cooney Law Firm as bond counsel and disclosure counsel for the Underwood Community School District with respect to the issuance of General Obligation School Refunding Bonds, Series 2016, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve a Resolution Fixing the Date of the Sale of Approximately \$3,625,000.00 of General Obligation School Refunding Bonds, Series 2016, on Thursday, October 6, 2016; using Parity Electronic Bidding Procedures; and distributing the Official Statement of Information pertaining to the bonds to be offered, seconded by Larson, motion carried by roll call vote; Darrington, aye; Kuehn, aye; Larson, aye; Petersen, aye; Rasmussen, aye.

Kuehn moved to approve an agreement between the Underwood Community School District and the Council Bluffs Community School District in which Council Bluffs will provide alternative high school programs to Underwood students who are at-risk of dropping out or who have dropped out, seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve the school district's 2015-16 Annual Progress Report (APR) and updated Comprehensive School Improvement Plan (CSIP) as integrated into the Iowa Department of Education's 2015-16 Consolidated Accountability Plan and Support Application (CASA), seconded by Larson, motion carried 5-0.

Larson moved to approve the Certified Annual Report (CAR) and the Special Education Supplement (SES) for fiscal year 2015-16 (FY16), seconded by Rasmussen, motion carried 5-0.

Darrington moved to request a supplemental aid payment for the state aid portion of the fiscal year 2015-16 (FY16) special education deficit balance and requesting additional allowable growth for the entire special education deficit balance in the amount of \$240,842.59 to be funded by the cash reserve levy, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve the good cause (family moved) open enrollment requests for Chayenne Adkins and Lane Adkins to attend Underwood during the 2016-17 school year, seconded by Larson, motion carried 5-0.

Kuehn moved to approve the good cause (change in marital status) open enrollment request for Makayla Mills to attend Underwood during the 2016-17 school year, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve the good cause (family moved) open enrollment requests for Adam Mander and Cameron Mander to attend Underwood during the 2016-17 school year, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve the good cause (foster care) open enrollment request for Landyn Shannon to attend Underwood during the 2016-17 school year, seconded by Larson, motion carried 5-0.

Darrington moved to approve the good cause (family moved) open enrollment requests for Hayden Owens and Ally Owens to attend Underwood during the 2016-17 school year, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve the good cause (family moved) open enrollment requests for Braydon Cline and Cali Cline to attend Underwood during the 2016-17 school year, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve the open enrollment requests for Jack Limpp and Josie Limpp to attend Underwood during the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Larson moved to approve the open enrollment requests for Dylan Miller and Colyn Miler to attend Underwood during the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to adjourn, seconded by Larson, motion carried 5-0. President Petersen declared the meeting adjourned at 8:19 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

SEPTEMBER 22, 2016

MEMBERS PRESENT: NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN, RICK LARSON, KEITH PETERSEN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: SANDY SEIDLER, JIM ETTLEMAN

President Petersen called the meeting to order at 7:02 a.m.

Darrington moved to approve the agenda as presented, seconded by Kuehn, motion carried 3-0.

Darrington moved to approve Sandy Seidler as the Secretary Pro Tem for the special meeting, seconded by Kuehn, motion carried 3-0.

Rasmussen and Larson entered the meeting at 7:03 a.m.

Kuehn moved to approve a masonry work proposal from Masonry Construction, Inc. in the amount of \$45,113.00, for the high school athletic addition and the high school performing arts addition as recommended by the DLR Group and Shive Hattery Architecture and Engineering Firm, seconded by Darrington, motion carried 5-0.

Rasmussen moved to enter closed session at 7:14 a.m. pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with legal counsel, Randal H. Stefani of the Ahlers and Cooney Law Firm, in matters that are presently in litigation or where litigation is imminent, seconded by Larson, motion carried by roll call vote; Kuehn, aye; Larson, aye; Petersen, aye; Rasmussen, aye; Darrington, aye.

Darrington moved to go out of closed session at 7:24 a.m., seconded by Larson, motion carried by a roll call vote; Larson, aye; Petersen, aye; Rasmussen, aye; Darrington, aye; Kuehn, aye.

Rasmussen moved to approve the recommendation made in closed session, seconded by Larson, motion carried 5-0.

Larson moved to adjourn, seconded by Keuhn, motion carried 5-0. President Petersen declared the meeting adjourned at 7:25 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

October 6, 2016

MEMBERS PRESENT: NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN, RICK LARSON

MEMBERS ABSENT: KEITH PETERSEN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES, MATT GILLASPIE

Vice President Larson called the meeting to order at 1:00 p.m.

Rasmussen moved to approve the agenda as presented, seconded by Darrington, motion carried 4-0.

Rasmussen moved to approve opening and considering sealed bids for approximately \$3,625,000.00 in General Obligation School Refunding Bonds, Series 2016, by the superintendent of schools, secretary of the board, and financial advisor for the school district and referring same to the board of directors, seconded by Kuehn, motion carried 4-0.

Darrington moved to approve reviewing the sealed bids opened by the superintendent of schools, secretary of the board, and financial advisor and adopting a resolution directing the sale of \$3,525,000.00 in General Obligation School Refunding Bonds, Series 2016, to UMB Bank N.A., of Kansas City, MO, seconded by Kuehn, motion carried by a roll call; Rasmussen, aye; Darrington, aye; Kuehn, aye; Larson, aye.

Darrington moved to adjourn, seconded by Keuhn, motion carried 4-0. Vice President Larson declared the meeting adjourned at 1:22 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

OCTOBER 10, 2015

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON,
JOHN RASMUSSEN

MEMBERS ABSENT: JIM KUEHN

ADMIN PRESENT: ED HAWKS, BEAU JACOBSEN, MATT MCDONOUGH

OTHERS PRESENT: ANDREA RAES, CAROL URBAN, JARETT JOLDERSMA,
CALE NELSON, DILLION HARVEY

President Petersen called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as presented, seconded by Rasmussen,
motion carried 4-0.

Larson moved to approve the minutes of the September 12, 2016, as presented,
seconded by Darrington, motion carried 4-0.

Rasmussen moved to approve the minutes of the September 22, 2016, as presented,
seconded by Larson, motion carried 4-0.

Darrington moved to approve the minutes of the October 6, 2016, as presented,
seconded by Larson, motion carried 3-0 with Petersen abstaining.

Larson moved to approve the bills for payment as presented, seconded by Darrington,
motion carried 4-0.

Rasmussen moved to approve the secretary's report as presented, seconded by
Darrington, motion carried 4-0.

Darrington moved to approve the activities report as presented, seconded by Larson,
motion carried 4-0.

Rasmussen moved to approve the nutrition report as presented, seconded by
Darrington, motion carried 4-0.

Larson moved to add winter of 2016-17 coaches as needed in order to provide proper
supervision, seconded by Darrington, motion carried 4-0.

Darrington moved to approve hiring Loren Lintner as a driver's education teacher for the winter of 2016 and spring and summer of 2017 at the rate of \$190.00 per student, seconded by Rasmussen, motion carried 4-0.

Rasmussen moved to approve Tim Wallar as a volunteer assistant high school wrestling coach for the 2016-17 school year, seconded by Darrington, motion carried 4-0.

Larson moved to approve Jay Collins as a volunteer assistant high school wrestling coach for the 2016-17 school year, seconded by Rasmussen, motion carried 4-0.

Darrington moved to approve Jake Head as a volunteer assistant high school/junior high wrestling coach for the 2016-17 school year, seconded by Larson, motion carried 4-0.

Superintendent's Report:

- Update on the certified enrollment report
- IASB Delegate Assembly in Des Moines on Wednesday, November 16, 2016
- IASB Convention in Des Moines on Thursday, November 17, 2016.

Elementary Principal's Report presented by Ed Hawks:

- Red Ribbon Week will be held October 24th through 28th
- Parent-Teacher Conferences on November 1st and 3rd
- Iowa Assessments week of November 14th

Activities Director's Report presented by Ed Hawks:

- Student-LED Parent-Teacher Conferences November 1st and 3rd
- Iowa Assessments week of November 14th
- Character Trait Motivation Implementation
- WIC Volleyball Tournament
- Regional Volleyball Home on October 24th
- Regional Cross Country on October 20th at Atlantic
- Variety Show on Friday, October 28th and Saturday, October 29th at 7:00p.m.

High School Principal/Curriculum Director's Report presented by Ed Hawks

- Enrollment numbers for new classes and instructors
- Iowa Assessments week of November 7th
- Underwood Performing Arts Donation

Larson moved to approve the Fiscal Year 2016-17 (FY17) Line Item Budget, seconded by Rasmussen, motion carried 4-0.

Darrington moved to appoint Jim Kuehn to serve on the Pottawattamie County Assessor's Conference Board, seconded by Larson, motion carried 4-0.

Larson moved to approve the John Baylor ACT Prep Online Services Agreement for the 2016-17 school year, seconded by Rasmussen, motion carried 4-0.

Larson moved to enter closed session at 7:17 p.m. for the purpose of the superintendent's evaluation and goal-setting session in accordance with Chapter 21.5(1)(i) of the Code of Iowa, seconded by Darrington, motion was carried by a roll call vote; Rasmussen, aye; Darrington, aye; Larson, aye; Petersen, aye.

Larson moved to go out of closed session at 8:22 p.m., seconded by Darrington, motion carried by a roll call vote; Darrington, aye; Larson, aye; Petersen, aye; Rasmussen, aye.

Darrington moved to approve the superintendent's goals as discussed, seconded by Larson, motion carried 4-0.

Darrington moved to adjourn, seconded by Larson, motion carried 4-0. President Petersen declared the meeting adjourned at 8:24 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

November 14, 2016

MEMBERS PRESENT: NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN,
RICK LARSON, KEITH PETERSEN

ADMIN PRESENT: ED HAWKS, BEAU JACOBSEN, MATT MCDONOUGH,
JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES, HANNAH JAMES, HAILEY JAMES,
OLIVIA TRUE, ALEX THOMSEN, BROCK MCDONOUGH,
SANDRA REDSHAW, RACHEL TETEN, TABITHA KUEHN,
ANNA HALL, JILL TETEN, CONNER TWEED, ALEX
SOLLAZO, TARA BRANDON, JOEY JENNINGS, ANDY
VANFOSSAN, THOMAS CONN, SYDNEY DOSE, BROCK
BRENSEL

President Petersen called the meeting to order at 7:00 p.m.

Kuehn moved to approve the agenda as presented, seconded by Larson, motion carried 3-0.

Darrington entered the meeting at 7:01 p.m.

Larson moved to approve a 2017-18 school calendar based upon the state requirement of at least 1,080 hours of student instruction, seconded by Kuehn, motion carried 4-0. The detailed 2017-18 calendar will be presented at a later date for board approval.

Kuehn moved to approve the minutes of October 10, 2016, as presented, seconded by Darrington, motion carried 4-0.

Kuehn moved to approve the bills for payment, seconded by Larson, motion carried 4-0.

Darrington moved to approve the secretary's report as presented, seconded by Kuehn, motion carried 4-0.

Larson moved to approve the activities report as presented, seconded by Kuehn, motion carried 4-0.

Darrington moved to approve the nutrition report as presented, seconded by Larson, motion carried 4-0.

Darrington moved to approve hiring Anna Leaders as a school cook effective Tuesday, November 15, 2016, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve hiring Kim Miller a part-time elementary special education associate effective Tuesday, November 15, 2016, seconded by Larson, motion carried 4-0.

Darrington moved to approve hiring Eric Hjelle as an additional junior boys' basketball coach for the 2016-17 school year (single season contract), seconded by Larson, motion carried 4-0.

Darrington moved to approve hiring Ray Spiegel as an additional assistant boys' basketball coach for the 2016-17 school year (single season contract), seconded by Larson, motion carried 4-0.

Kuehn moved to approve hiring Mallory Bolduan a junior high girls' track coach for the 2016-17 school year, seconded by Darrington, motion carried 4-0.

Darrington moved to approve Rick Larson as a volunteer assistant high school girls' basketball coach for the 2016-17 season, seconded by Kuehn, motion carried 3-0 with Larson abstaining.

Larson moved to approve Jeff Ziegler as a volunteer assistant high school wrestling coach for the 2016-17 season, seconded by Kuehn, motion carried 4-0.

Larson moved to approve accepting the resignation of Tina Conn as high school football cheerleading sponsor effective at the end of the fall of 2016 season, seconded by Kuehn, motion carried 4-0.

Superintendent's Report:

- Administrative goals for 2016-17
- IASB Delegate Assembly and Convention in Des Moines on Wednesday and Thursday, November 16-17, 2016

Rasmussen entered the meeting at 7:11 p.m.

Elementary Principal's Report:

- Administrative goals for 2016-17
- Parent-Teacher Conferences Update
- Iowa Assessment Testing November 14th – 18th
- Grandparents' Day – November 23rd

Middle School Principal/Activities Director's Report:

- Administrative Goals for 2016-17
- iReady Testing
- Iowa Assessment Testing November 14th – 18th
- Parent-Teacher Conferences Update
- Winter Sports Update
- District Wrestling Tournament to be held in Underwood on February 11, 2017

Rasmussen moved to allow overnight stays for the dance team on December 1, 2016, in Des Moines, seconded by Kuehn, motion carried 5-0.

Larson moved to allow an overnight stay for the color guard team on December 1, 2016 in Des Moines, seconded by Darrington, motion carried 5-0.

High School Principal/Curriculum Director's Report:

- Administrative Goals for 2016-17
- Parent Teacher Conference Update
- Iowa Assessments completed

Darrington moved to approve the forming of the Underwood Independent Winter Guard, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve a Washington, D.C. trip to take place during the spring of 2018, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve the School Budget Review Committee's (SBRC) Maximum On-Time Funding Budget Adjustment and Modified Allowable Growth for increased enrollment and open enrollment out students not on the previous year's enrollment count in the amount of \$70,906, seconded Rasmussen, motion carried 5-0.

Rasmussen moved approve a resolution appointing Bankers Trust Company of Des Moines, Iowa, to serve as the paying agent, bond registrar, and transfer agent; Approving Bankers Trust Company of Des Moines, Iowa, as the paying agent, bond registrar, and transfer agent agreement; and authorizing the execution of the same for \$3,525,000.00 in General Obligation School Refinancing Bonds, Series 2016, seconded by Larson, motion was carried by a roll call vote; Kuehn, aye; Larson, aye; Petersen, aye; Rasmussen, aye; Darrington, aye.

Larson moved to approve the Form of Tax Exemption Certificate to be placed on file for \$3,525,000.00 in General Obligation School Refunding Bonds, Series 2016, seconded by Darrington, motion was carried by a roll call vote; Larson, aye; Petersen, aye; Rasmussen, aye; Darrington, aye; Kuehn, aye.

Kuehn moved to approve the Form of Continuing Disclosure Certificate to be placed on file for \$3,525,000.00 in General Obligation School Refunding Bonds, Series 2016, seconded by Darrington, motion was carried by a roll call vote; Petersen, aye; Rasmussen, aye; Darrington, aye; Kuehn, aye; Larson, aye.

Larson moved to approve a resolution authorizing the issuance of General Obligation School Refunding Bonds, Series 2016, in the amount of \$3,525,000.00 and levying a tax for the payment thereof, seconded by Rasmussen, motion was carried by a roll call vote; Rasmussen, aye; Darrington, aye; Kuehn, aye; Larson, aye; Petersen, aye.

Kuehn moved to approve the calling for bids for a new school bus with invoicing, delivery, and payment to be made on or after July 1, 2017, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve the open enrollment request for Max Dailey to attend Underwood during the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Kuehn moved to approve the open enrollment request for Makynlee Dofner to attend Underwood during the 2017-18 school year, seconded by Larson, motion carried 5-0.

Larson moved to adjourn, seconded by Kuehn, motion carried 5-0. President Petersen declared the meeting adjourned at 7:35 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

December 12, 2016

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON
JIM KUEHN, JOHN RASMUSSEN

ADMIN PRESENT: ED HAWKS, BEAU JACOBSEN, JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES, DALTON KRUEGER, HUNTER
GOEHRING, LIAM CAMPIN, LOGAN KIMBALL, JILL
TETEN, KYLE SHAPCOTT, NICK STARNES, SANDRA
REDSHAW, ALEZA MARTINEZ, MAILEY ANDERSON,
HOLLY ADKINS

President Petersen called the meeting to order at 7:00 p.m.

Rasmussen moved to approve the agenda as presented, seconded by Larson, motion carried 5-0.

Darrington moved to approve the minutes of November 14, 2016 as presented, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve the bills for payment, seconded by Kuehn, motion carried 5-0.

Larson moved to approve the secretary's report as presented, seconded by Darrington, motion carried 5-0.

Darrington moved to approve the activities report as presented, seconded by Rasmussen, motion carried 5-0.

Kuehn moved to approve the nutrition report as presented, seconded by Rasmussen, motion carried 5-0.

Kuehn moved to approve Victoria Martinez as a volunteer assistant high school girls' basketball coach for the 2016-17 school year, seconded by Darrington, motion carried 5-0.

Elementary Principal's Report:

- E-Rate Funding Program
- Winter Program- February 13th for Elementary

Middle School Principal/Activity Director's Report:

- 7-12 Vocal Concert on December 12th at 7 p.m.
- 7-12 Instrumental Concert on December 15th at 7 p.m.
- 5-6 Vocal and Instrumental Concert on December 19th at 7 p.m.

Superintendent's Report:

- 2016 Bond Market Volatility Update from Piper, Jaffray, and Company
- Suicide Prevention Presentation and Panel discussion at the High School on Wednesday, December 7, 2016
- School Safety Committee Update

Rasmussen moved to approve the bid for a new 77-passenger school bus from Thomas in the amount of \$83,771.00 with invoicing, delivery, and payment to be made on or after July 1, 2017, seconded by Darrington, motion carried 5-0.

Kuehn moved to approve the bid from Kurt Wollenhaupt in the amount of \$306 for the sale of two Delta Rockwell horizontal engine lathes, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve the school district's 2017-18 At-Risk/Dropout Prevention Modified Supplemental Amount Request in the amount of \$189,526.00, seconded by Larson, motion carried 5-0.

Darrington moved to approve the 2017-18 school year calendar, seconded by Kuehn, motion carried 5-0.

Larson moved to approve a district-wide two-hour early dismissal on Friday, December 16, 2016, to accommodate school district participation in a special basketball tournament event at the Mid-America Center in Council Bluffs, seconded by Kuehn, motion carried 3-2 with Darrington and Rasmussen opposing.

Rasmussen moved to approve calling for bids for a four-wheel-drive compact utility vehicle with attachments, seconded by Larson, motion carried 5-0.

Darrington moved to approve the assembly of a committee for policy review on Monday, January 16, 2017: Sections 100 (Educational Philosophy), 400 (Staff Personnel), 700 (Auxiliary Services), and 1000 (School/Community Relations), seconded by Larson, motion carried 5-0.

Rasmussen moved to approve AIA Document G802-2007 Amendment to the professional services agreement between the Underwood Community School District and the DLR Group, seconded by Darrington, motion carried 5-0.

Larson moved to adjourn, seconded by Rasmussen, motion carried 5-0. President Petersen declared the meeting adjourned at 7:22 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

January 9, 2017

MEMBERS PRESENT: NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN, RICK LARSON, KEITH PETERSEN,

ADMIN. PRESENT: ED HAWKS, BEAU JACOBSEN, MATT MCDONOUGH

OTHERS PRESENT: ANDREA RAES, LORI WILSON, TERESA WILSON, PATRICK HONAN, CHRISTINA LEADERS, BRANDYN MAY, LOIS MAY, MICHELLE LUETT, JULIE HONAN, CARRIE POTTER, ALEIA SOLLAZZO, ANDREA BASHORE, KEVIN CROUSE, STACY LOUISON, MAKENNA LOUISON, ETHAN LOUISON, KATI BENNETT, LOIS WATERS, BENNETT WATERS, CHUCK WATERS, JADIE BURHENNE, ERIC JENSEN, JENNIE GITTINS, DANI BAXTER, LORI GOODMAN, DRA PATTEN, NANCY WALKER, LUCY HOUGH, HEATHER DAVIS, ROB LEADERS, CAROL LEADERS, CAITLYN COLTER, AUSTIN COLTER, ROBIN COLTER, CLISTA SMITH, JEANNIE DISALVO, KACEY RYAN, DENISE RYAN, SHEILA BENEDICT, DAVID PATTEN, KELLE ERWIN, TENA SPIEGEL, DENISE PARISH, MARY JENSEN, LISA HOFFMAN, JILL TETEN, SANDRA REDSHAW, MICHELLE POWELL, KAREN ANDERSON, ISAAC HEILMAN, LAURA SHERWIN, AMY RYAN, TARA BARRIER, AMBER SEVERN, STACY AMBROSE, ELIZABETH DILLINGER, LOIS JOHNSON, TAMMY MINNSEN, SANDY LEADERS, MICHELLE SOLOTH, BARB HARVEY, CRAIG JENSEN, JODI JENSEN, KATHLEEN, FELLER, COREY FELLER, TREVOR SMITH, MICHELE EVANS, TODD ERWIN, JASMIN BENEDICT, RHIANNA MEINKE, MARK BRANDT, LORI TIARKS

President Petersen called the meeting to order at 7:00 p.m.

Heather Davis presented on school safety concerns.

Larson moved to approve the agenda as amended, adding New Business Item H., seconded by Rasmussen, motion carried 5-0.

Kuehn moved to approve the minutes of the December 12, 2016 meeting as presented, seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve the bills for payment as presented, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve the secretary's report as presented, seconded by Darrington, motion carried 5-0.

Darrington moved to approve the activities report as presented, seconded by Rasmussen, motion carried 5-0.

Kuehn moved to approve the nutrition report as presented, seconded by Darrington, motion carried 5-0.

Darrington moved to approve accepting the resignation and request for early retirement from Christi Hartsock as a K-12 school librarian and 9-12 gifted and talented teacher effective at the end of the 2016-17 school year, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve accepting the resignation of Cassie Hanson as the high school dance/drill team sponsor effective at the end of the 2016-17 season, seconded by Kuehn, motion carried 5-0.

Larson moved to approve Beau Jacobsen as a high school girls' golf coach for the spring of 2017 season, seconded by Rasmussen, motion carried 5-0.

Rasmussen moved to approve Lea Crouse as an assistant high school softball coach for the summer of 2017 season, seconded by Larson, motion carried 5-0.

Middle School Principal/Activity Director's Report:

- Professional Development- January 16th at Riverside
- i-Ready Testing- January 30th through February 3rd
- Extra-Curricular Participation
- Important Upcoming Dates
 - Junior High Girls Basketball and Wrestling Started January 3rd
 - WIC Jazz Band and Show Choir Festival- January 12th at Underwood
 - Wrestling Sectionals- February 4th at Riverside
 - Wrestling Districts- February 11th at Underwood

Larson moved to approve overnight stays for athletes at winter season state events, seconded by Rasmussen, motion carried 5-0.

Darrington moved to approve overnight stays for dance team members to participate in All-Iowa team event on March 2-3, 2017, seconded by Kuehn, motion carried 5-0.

High School Principal / Curriculum Director's Report:

- Iowa Assessments Report

Superintendent Report:

- Special board meeting with policy review committee on Monday, January 16, 2017, at 6:00 p.m.
- Federal Every Student Succeeds Act (ESSA)
- Safety Committee Meeting

Elementary Principal's Report as Presented by Ed Hawks:

- Jump Rope for Heart - February 10th
- Pre-school Update

Darrington moved to receive the initial master contract proposal by the Underwood Education Association (UEA), seconded by Larson, motion carried 5-0.

Kuehn moved to approve the establishment of times for contract negotiations, seconded by Darrington, motion carried 5-0.

Kuehn moved to approve Keith Petersen and Rick Larson as board spokespersons for contract negotiations, seconded by Darrington, motion carried 5-0.

Larson moved to approve the bid from Old Highway Tractor Equipment, Inc. for a four-wheel-drive compact utility vehicle with attachments in the amount of \$20,875.00, seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve the open enrollment requests for Jadie Burhenne and Carson Burhenne to attend Underwood during the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve the open enrollment request for Brody Dofner to attend Underwood during the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Darrington moved to approve the open enrollment request for Dakota Peterson to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Rasmussen moved to approve the open enrollment request for Riley Hughes to attend Underwood during the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Larson moved to adjourn, seconded by Darrington, motion carried 5-0. Board President Petersen declared the meeting adjourned at 7:36 p.m.

The Board of Directors met under Chapter 20.17(3) of the Code of Iowa to discuss negotiations strategies.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

January 23, 2017

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN

ADMIN. PRESENT: ED HAWKS, JEFF PRIVIA, MATT MCDONOUGH, BEAU JACOBSEN

OTHERS PRESENT: ANDREA RAES, STACY AMBROSE, LOIS JOHNSON, LUCY HOUGH, TAMMY MINNSEN, ELIZABETH DILLINGER, CHRISTINE PRIVIA, HEATHER DAVIS, JOEL LEADERS, EMILY HUNEKE, PAULA CARMAN, HAROLD LARSEN

President Petersen called the meeting to order at 6:00 p.m.

Darrington moved to approve the agenda as Amended, adding New Business Item E., seconded by Rasmussen, motion carried 4-0.

Rasmussen moved to approve the initial master contract proposal by the Underwood Community School District Board of Directors, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve an agreement for share librarian services between the Underwood Community School District and the Riverside Community School District for the 2017-18 school year, seconded by Rasmussen, motion carried 4-0.

Darrington moved to approve the internal realignment of Kirk Hughes from 7-12 guidance counselor to 6-12 guidance counselor for the 2017-18 school year, seconded by Kuehn, motion carried 4-0.

Rasmussen moved to approve the internal realignment of Merry Barney from PK-6 guidance counselor/PK-8 Gifted-and-Talented teacher to PK-5 guidance counselor/PK-12 Gifted- and-Talented Teacher for the 2017-18 school year, seconded by Darrington, motion carried 4-0.

Darrington moved to approve accepting the resignation and request for early retirement from Merry Barney as a PK-5 guidance counselor/PK-12 Gifted-and Talented teacher for the 2017-18 school year, seconded by Kuehn, motion carried 4-0.

The Board Policy Review Committee reviewed Section 100 (Educational Philosophy), Section 400 (Staff Personnel), Section 700 (Auxiliary Services) and Section 1000 (School/Community Relations).

Larsen entered the meeting at 6:55 p.m.

The Board of Directors recessed at 7:07 p.m.

The Board of Directors reconvened at 7:36 p.m.

Rasmussen moved to approve entering closed session for the purpose of the superintendent's evaluation in accordance with Chapter 21.5(1)(i) of the Code of Iowa, seconded by Darrington, motion carried by a roll call vote; Darrington, aye; Kuehn, aye; Larson, aye; Petersen, aye; Rasmussen, aye.

Larson moved to go out of closed session at 9:10 p.m., seconded by Kuehn, motion carried by a roll call vote; Kuehn, aye; Larson, aye; Petersen, aye; Rasmussen, aye; Darrington, aye.

Kuehn moved to approve the recommendation made in closed session, seconded by Darrington, motion carried 5-0.

Rasmussen moved to adjourn, seconded by Darrington, motion carried 5-0. President Petersen declared the meeting adjourned at 9:13 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

February 13, 2017

MEMBERS PRESENT: RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN

MEMBERS ABSENT: JIM KUEHN, KEITH PETERSEN

ADMIN. PRESENT: ED HAWKS, MATT MCDONOUGH

OTHERS PRESENT: ANDREA RAES

Vice President Larson called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as amended, adding New Business Item K., seconded by Rasmussen, motion carried 3-0.

Darrington moved to approve the minutes of the January 9, 2017, meeting as presented, Larson passed the Presidential gavel to Darrington, Larson seconded the minutes of January 9, 2017, meeting as presented, Darrington passed the Presidential gavel to Larson, Rasmussen moved to approve the minutes of the January 9, 2017, meeting as amended, the motion to approve the minutes of January 9, 2017, meeting as amended died due to a lack of a second, the motion to approve the minutes of the January 9, 2017, meeting as presented carried 2-1 with Rasmussen opposing.

Rasmussen moved to approve the minutes of the January 23, 2017, meeting as presented, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the bills for payment as presented, seconded by Rasmussen, motion carried 3-0.

Rasmussen moved to approve the secretary's report, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the activities report, seconded by Rasmussen, motion carried 3-0.

Darrington moved to approve the nutrition report, seconded by Rasmussen, motion carried 3-0.

Rasmussen moved to approve accepting the resignation and request for early retirement from Marth Swanson as a high school special education teacher effective at the end of the 2016-17 school year, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the adding of a secondary Spanish/physical education teacher for the 2017-18 school year, Larson passed the Presidential gavel to Darrington, motion seconded by Larson, Darrington passed the Presidential gavel to Larson, motion carried 2-1 with Rasmussen opposing.

Darrington moved to approve adding spring of 2017 coaches as needed in order to provide proper supervision, seconded by Rasmussen, motion carried 3-0.

Superintendent Report

- Safety/Security Update

Elementary Principal's Report as presented by Ed Hawks:

- 2017-18 Preliminary Enrollment Figures for PK and Kindergarten
- 2017-18 E-Rate Application Information
- Jump Rope for Heart
- Read Across America Day – March 2nd

Middle School Principal/Activities Director's Report as presented by Ed Hawks:

- iReady Testing Update
- Important Upcoming Dates
 - Girls' Regional Basketball at St. Albert- February 14th
 - State Wrestling Tournament- February 15th and 18th
 - Boys' District Basketball at AHSTW- February 16th
 - Girls' State Basketball Tournament- February 27th – March 4th
 - Boys' State Basketball Tournament- March 6th – 11th

Darrington moved to approve a request for an overnight stay for Special Olympic participants to participate in state events in Iowa City on March 10-11, 2017, seconded by Rasmussen, motion carried 3-0.

Rasmussen moved to approve a request for an overnight stay for jazz band members to participate in the USD Coyote Jazz Festival in Vermillion, SD, on March 13-14, 2017, seconded by Darrington, motion carried 3-0.

High School Principal / Curriculum Director's Report:

- Industrial Technology Changes
- Underwood Winter Guard Competition on February 18th

Rasmussen moved to approve the first reading of updated board policies 400.1R1 (Criteria for Professional Practices), 401.4 (Certificated Staff Qualifications), 402.3 (Assignment and Transfer), 402.4NA (Wages and Salaries- Certificated Staff), 403.5 (Voluntary Retirement of Certificated Staff Members), 403.7 (Drug and Alcohol Testing Program), 403.7E3 (Consent for Release of Information), 403.7E8 (Random Testing Form), 403.7E10 (Post Accident Testing Instructions), 406.2 (Substitutes for Certificated Staff), 407.2 (Recruitment and Selection), 407.4 (Qualifications for Support Staff), 701.7 (Negative Meal Account Balances), 900.1 (School Facility Tobacco/Nicotine Use), 1004.1R1 (Rules for Use of School Facilities), and 1004.1R2 (Fees for Use of School Facilities), seconded by Darrington, motion carried 3-0.

Darrington moved to approve the open enrollment request for Meredith Hjelle to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 3-0.

Rasmussen moved to approve the open enrollment requests for Leonard Skaanning and Gianna Skaanning to attend Underwood during the 2017-18 school year, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the open enrollment request for Mia Vodicka to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 3-0.

Darrington moved to approve the open enrollment requests for Abigail Robinson and Olivia Robinson to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 3-0.

Rasmussen moved to approve the open enrollment requests for Timothy Koesters, Jared Koesters, and Mackenzie Koesters to attend Underwood during the 2017-18 school year, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the open enrollment request for Lucas Young to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 3-0.

Rasmussen moved to approve the open enrollment request for Dylan O'Hara to attend Underwood during the 2017-18 school year, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the open enrollment request for Beckham Elliff to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 3-0.

Rasmussen moved to approve the open enrollment request for Charlee Miller to attend Underwood during the 2017-18 school year, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the open enrollment request for Kyler Witt to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 3-0.

Darrington moved to adjourn, seconded by Rasmussen, motion carried 3-0, Vice President Larson declared the meeting adjourned at 7:36 p.m.

The Board of Directors met under Chapter 20.17(3) of the Code of Iowa to discuss negotiation strategies.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

FEBRUARY 17, 2017
SUPERINTENDENT'S OFFICE

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN

MEMBERS ABSENT: JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES

President Petersen called the meeting to order at 12:00 noon.

Darrington moved to approve the agenda as presented, seconded by Larson, motion carried 4-0.

Larson moved to approve the 2017-19 (two-year) master contract, seconded by Darrington, motion carried 4-0.

Rasmussen moved to approve the presented list of 2017-18 certificated and shared contracts, seconded by Larson, motion carried 4-0.

Larson moved to adjourn, seconded by Darrington, motion carried 4-0. President Petersen declared the meeting adjourned at 12:15 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

March 3, 2017
SUPERINTENDENT'S OFFICE

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES, BILL HUGHES

President Petersen called the meeting to order at 7:00 a.m.

Darrington moved to approve the agenda as presented, seconded by Kuehn, motion carried 4-0.

Kuehn moved to hire Taylor Sevcik as a high school football cheerleading sponsor for the 2017-18 school year, seconded by Larson, motion carried 5-0.

Rasmussen entered the meeting at 7:02 a.m.

Larson moved to approve the internal realignment of Jasmyn Flynn from elementary computer associate to high school library and physical education associate for the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Larson moved to approve adding a weight coach for the summer of 2017, seconded by Kuehn, motion carried 5-0.

Larson moved to enter closed session for the purpose of evaluating the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session pursuant to Iowa Code 21.5(1)i, seconded by Rasmussen, motion carried by a roll call vote; Larson, aye; Petersen, aye; Rasmussen, aye; Darrington, aye; Kuehn, aye.

Larson moved to go out of closed session at 7:30 a.m., seconded by Rasmussen, motion carried by a roll call vote; Petersen, aye; Rasmussen, aye; Darrington, aye; Kuehn, aye; Larson, aye.

Darrington moved to postpone action on items discussed in the closed session, seconded by Rasmussen, motion carried 5-0.

Rasmussen moved to adjourn, seconded by Larson, motion carried 5-0. President Petersen declared the meeting adjourned at 7:40 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

March 13, 2017
M.S. Media Center

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN

ADMIN. PRESENT: ED HAWKS, JEFF PRIVIA, BEAU JACOBSEN

OTHERS PRESENT: ANDREA RAES, BILL HUGHES, MARY JENSEN, KATHY DARRINGTON, DRA PATTEN, GREG SOLOTH, NANCY WALKER, JOHN WALKER, BROOK JENSEN, LORI TIARKS, JODI JENSEN, DANI BAXTER, HEATHER DAVIS, JEANNIE DISALVO, BRENDA DARRINGTON, CAROL LEADERS, BROOKE DARRINGTON, LAURA SHERWIN, JEFF BONSALE, STACY JENSEN, DENISE PARISH, MATT BRUMMETT

President Petersen called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as amended, adding Personnel Item 8. and 9., seconded by Larson, motion carried 5-0.

Larson moved to approve the minutes of the February 13, 2017, meeting as presented, seconded by Darrington, motion carried 4-0, with Petersen abstaining.

Rasmussen moved to approve the minutes of the February 17, 2017, meeting as presented, seconded by Larson, motion carried 5-0.

Darrington moved to approve the minutes of the March 3, 2017, meeting as presented, seconded by Larson, motion carried 5-0.

Superintendent Hawks shared correspondence from Bill Bracker regarding security issues.

Rasmussen moved to approve the bills for payment as presented, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve the secretary's report, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve the activities report, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve the nutrition report, seconded by Rasmussen, motion carried 5-0.

Kuehn moved to approve hiring Jasmyn Flynn as a weight coach for the summer of 2017, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve hiring Jon Williams as an additional junior high track coach for the spring of 2017 (single season contract), seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve Tyler Nelson as an assistant high school boys' soccer coach for the spring of 2017 season (single season contract), seconded by Kuehn, motion carried 5-0.

Darrington moved to approve Dave Mundt as a volunteer track coach for the spring of 2017 track season, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve Shelley Brown as a volunteer track coach for the spring of 2017 track season, seconded by Darrington, motion carried 5-0.

Darrington moved to approve accepting the resignation of Ron Reed as a high school custodian effective at the end of the working day on Friday, June 30, 2017, seconded by Larson, motion carried 5-0.

Larson moved to approve accepting the resignation of Sharon Incontro as the food service director effective at the end of the 2016-17 school year, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve hiring Danielle Prchal as a PK-5 Guidance Counselor/PK-12 Gifted-and-Talented Teacher for the 2017-18 School Year, seconded by Darrington, motion carried 5-0.

Larson moved to approve accepting the resignation of Bryce Hesterman as the 6-12 vocal music teacher effective at the end of the 2016-17 school year, seconded by Rasmussen, motion carried 5-0.

Superintendent Hawks reported on:

- Special Board Meeting for Preliminary FY2018 Budget Presentation at 7:00 p.m. on Monday, March 27, 2017.

Elementary Principal's Report:

- Opera Iowa performed on March 13th
- Parent-Teacher Conferences on March 21st and 23rd
- Spring Program for Grades K-1st on April 10th
- 5th and 6th grade Band and Choir Concert on April 25th

Middle School Principal/Activities Director's Report:

- Parent-Teacher Conferences on March 21st and 23rd
- Alex Ravlin- Winner of Joslyn Art Billboard Competition
- Upcoming Events
 - Boys Soccer and Golf started on March 13th
 - Underwood Parade of Bands on March 16th
 - Girls Soccer starts on March 20th

Rasmussen moved to approve overnight stays for athletes at spring state events and drake relays, seconded by Larson, motion carried 5-0.

High School Principal / Curriculum Director's Report as Presented by Ed Hawks:

- Washington, D.C. trip update

Darrington moved to allow a one-hour early dismissal for the high school only on Friday, April 7, 2017, for the purpose of integration day assessment work, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve the proposal from MHS Systems for the installation of controlled access buzzer door systems throughout the district in the amount of \$19,924.00, seconded by Kuehn, motion carried 4-1, with Larson opposing.

Larson moved to postpone approving a proposal from Skip Yates for the renovation of the high school stadium pressbox, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve the use of bus transportation and high school facilities for post-prom activities on Saturday, April 22, 2017, and Sunday, April 23, 2017, seconded by Larson, motion carried 5-0.

Darrington moved to approve the elementary and middle school summer library program, seconded by Larson, motion carried 5-0.

Rasmussen moved to offer middle school and high school summer school classes at a cost of \$150.00 per class to be monitored by Brad Anderlik, seconded by Kuehn, motion carried 5-0.

Kuehn moved to set the pre-kindergarten tuition rate at \$50.00 per month for the 2017-18 school year, seconded by Larson, motion carried 5-0.

Larson moved to set the hourly rate for the latch-key and extended care programs at \$2.75 per hour for the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Larson moved to approve the second and final reading of updated board policies 400.1R1 (Criteria for Professional Practices), 401.4 (Certificated Staff Qualifications), 402.3 (Assignment and Transfer), 402.4NA (Wages and Salaries- Certificated Staff), 403.5 (Voluntary Retirement of Certificated Staff Members), 403.7 (Drug and Alcohol Testing Program), 403.7E3 (Consent for Release of Information), 403.7E8 (Random Testing Form), 403.7E10 (Post Accident Testing Instructions), 406.2 (Substitutes for Certificated Staff), 407.2 (Recruitment and Selection), 407.4 (Qualifications for Support Staff), 701.7 (Negative Meal Account Balances), 900.1 (School Facility Tobacco/Nicotine Use), 1004.1R1 (Rules for Use of School Facilities), and 1004.1R2 (Fees for Use of School Facilities), seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve an open enrollment request for Kloey Colton to attend Underwood during the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve the open enrollment requests for Ayden Ferguson, Maximus Ferguson, and Taylor Ferguson to Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve an open enrollment request for Peyton Fox to attend Underwood during the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve an open enrollment request for Michael Goodman to attend Underwood during the 2017-18 school year, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve an open enrollment request for Makenna Jager to attend Underwood during the 2017-18 school year, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve an open enrollment request for Beau Klingensmith to attend Underwood during the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve an open enrollment request for Aneliese Driver-LeRette to attend Underwood during the 2017-18 school year, seconded by Larson, motion carried 5-0.

Larson moved to approve an open enrollment request for Macy Mulder to attend Underwood during the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve an open enrollment request for Ryleigh Opal to attend Underwood during the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Larson moved to approve the open enrollment requests for Harrison Wait and Olivia Wait to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Kuehn moved to approve the open enrollment requests for Donavan Zeimen and Leo Zeimen to attend, seconded by Rasmussen, motion carried 5-0

Larson moved to approve entering closed session for the purpose of evaluating the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session pursuant to Iowa Code 21.5(1)i, seconded by Darrington, motion carried by a roll call vote; Rasmussen, Aye; Darrington, Aye; Kuehn, Aye; Larson, Aye; Petersen, Aye.

The Board of Directors entered closed session at 7:36 p.m.

The Board of Directors exited closed session at 7:47 p.m.

Larson moved to approve accepting the resignation of Adeena Jampolsky and approve the separation agreement and release as discussed in the closed session, seconded by Darrington, motion carried 5-0.

The Board of Directors met under Chapter 21.9 of the Code of Iowa to discuss negotiation strategies for noncertificated and managerial/administrative contracts.

Larson moved to approve the 2017-18 compensation increase for noncertificated and administrative/managerial staff contracts based on the same percentage increase as the faculty increase with adjustments as discussed in the strategy session, seconded by Larson, motion carried 5-0.

Larson moved to adjourn, seconded by Kuehn, motion carried 5-0, President Petersen declared the meeting adjourned at 8:16 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

March 27, 2017
Superintendent's Office

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES

President Petersen called the meeting to order at 7:00 p.m.

Rasmussen moved to approve the agenda as amended, adding New Business, Item J., seconded by Darrington, motion carried 5-0.

Kuehn moved to approve the proposal from Skip Yates for the renovation of the high school stadium pressbox in the amount of \$27,850.00 pending city permits, seconded by Darrington, motion carried 5-0.

Larson moved to approve hiring Tori Martinez as an assistant high school girls' soccer coach for the spring of 2017 season (single season contract), seconded by Rasmussen, motion carried 5-0.

Rasmussen moved to approve the school district's custodial personnel restructuring plan for the 2017-18 school year, seconded by Larson, motion carried 4-1, with Darrington opposing.

Larson moved to approve the internal realignment of Deb Belt from prekindergarten associate to elementary computer associated for the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Darrington moved to approve the following Teacher Leadership and Compensation (TLC) positions for the 2017-18 school year: Greg Bachman and Lois Johnson as Instructional Coaches; Susie Knott as a Model Teacher; and Denise Henson, Loren Lintner, Bridget Musfeldt, Christine Privia, Jill Teten, and Andy Vanfossan as District Leadership Team Members, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve accepting the resignation of Phyllis Klautt as a school bus driver effective at the end of the 2016-17 school year, seconded by Darrington, motion carried 5-0.

Larson moved to approve accepting the resignation of Joel Phillips as a school bus driver effective at the end of the 2016-17 school year, seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve the adoption of a Local School Board Budget Guarantee Resolution for Fiscal Year 2017-18 (FY2018), seconded by Larson, motion carried 5-0.

A Presentation of the Proposed Fiscal Year 2017-18 (FY2018) Budget was given by the Superintendent.

Larson moved to approve publishing the Proposed Fiscal Year 2017-18 (FY2018) Budget, seconded by Rasmussen, motion carried 5-0.

Rasmussen moved to approve hiring Evan Gammon as a 6-12 vocal music teacher for the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Larson moved to adjourn, seconded by Darrington, motion carried 5-0. President Petersen declared the meeting adjourned at 8:11 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

April 10, 2017
Media Center

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN

ADMIN. PRESENT: ED HAWKS, BEAU JACOBSEN, MATT MCDONOUGH

OTHERS PRESENT: ANDREA RAES, MARIAN GODWIN, SANDRA REDSHAW, MARY JENSEN, JON WILLIAMS

President Petersen called the meeting to order at 7:00 p.m.

The proposed FY2018 (School Year 2017-2018) Budget was presented.

Larson moved to adopt the proposed FY2018 (School Year 2017-2018) budget as presented, seconded by Rasmussen, motion carried 5-0.

Rasmussen moved to approve the agenda as presented, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve the minutes of March 13, 2017 as presented, seconded by Larson, motion carried 5-0.

Larson moved to approve the minutes of the March 27, 2017 as presented, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve bills for payment as presented, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve the secretary's report as presented, seconded by Darrington, motion carried 5-0.

Larson moved to approve the activities report as presented, seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve the nutrition report as presented, seconded by Kuehn, motion carried 5-0.

Larson moved to approve hiring Jennifer Moore as the food service director for the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Darrington moved to approve hiring Todd Sliger as a school bus driver for the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Darrington moved to approve hiring Rebecca Brookshire as a high school special education teacher for the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve adding a prekindergarten teacher for 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Kuehn moved to approve adding summer of 2017 coaches as needed in order to provide proper supervision, seconded by Darrington, motion carried 5-0.

Superintendent's Report:

- Project-Lead-the-Way Student Presentation
- District Assessment Data Overview with Marian Godwin
- MHS Security Systems Update

Elementary Principal's Report as Presented by Ed Hawks:

- 5th Grade Visit to Middle School in May
- Spring Concert on April 10th for grades K-1st
- Parent-Teacher Conferences

Kuehn moved to approve the elementary handbook revisions as presented, seconded by Larson, motion carried 5-0.

Middle School Principal/Activities Director's Report:

- MAP Testing Update
- Parent-Teacher Conferences
- 8th Grade Promotion- May 24th at 9:00 a.m.
- iReady Testing Update

Rasmussen moved to approve the middle school handbook revisions as presented, seconded by Larson, motion carried 5-0.

- Spring Activities Update

High School Principal / Curriculum Director's Report:

- Baccalaureate (May 7th), Senior Class Trip (May 9th), Senior Awards Night (May 10th), Graduation Practice (May 12th), and Commencement (May 14th)

Larson moved to approve the high school student handbook revisions as presented, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve the graduation list for 2017 as presented contingent upon completion of all graduation requirements, seconded by Larson, motion carried 5-0.

Larson moved to approve calling for bids for the sale of bus #8, seconded by Darrington, motion carried 5-0.

Larson moved to approve calling for milk, bread, and tire for the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Larson moved to adjourn, seconded by Rasmussen, motion carried 5-0. President Petersen declared the meeting adjourned at 8:08 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

April 27, 2017
Superintendent's Office

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES

President Petersen called the meeting to order at 7:00 a.m.

Rasmussen moved to approve the agenda as amended, adding New Business, Item E., seconded by Larson, motion carried 5-0.

Darrington moved to approve hiring Jesus Clemente as a secondary Spanish/physical education teacher for the 2017-18 school year, seconded by Kuehn, motion carried 5-0.

Rasmussen moved to approve hiring Amanda Peleska as a prekindergarten teacher for the 2017-18 school year, seconded by Larson, motion carried 5-0.

Larson moved to approve hiring Nicole Johnson as the high school dance/drill team sponsor for the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve a kindergarten open enrollment request for Charlie Arrowsmith to attend Underwood during the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve hiring Gayle Nelson as a high school night custodian for the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Rasmussen moved to adjourn, seconded by Larson, motion carried 5-0. President Petersen declared the meeting adjourned at 7:25 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

May 15, 2017
Media Center

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN, RICK LARSON,

ADMIN. PRESENT: ED HAWKS, JEFF PRIVIA, MATT MCDONOUGH

OTHERS PRESENT: ANDREA RAES, SANDRA REDSHAW

President Petersen called the meeting to order at 7:00 p.m.

Rasmussen moved to approve the agenda as presented, seconded by Larson, motion carried 5-0.

Larson moved to approve the minutes of April 10, 2017 as presented, seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve the minutes of April 27, 2017 as presented, seconded by Larson, motion carried 5-0.

Rasmussen moved to approve bills for payment as presented, seconded by Kuehn, motion carried 5-0.

Larson moved to approve the secretary's report as presented, seconded by Darrington, motion carried 5-0.

Kuehn moved to approve the activities report as presented, seconded by Rasmussen, motion carried 5-0.

Darrington moved to approve the nutrition report as presented, seconded by Rasmussen, motion carried 5-0.

Larson moved to approve hiring Anthony Moss as an additional assistant high school baseball coach for the summer of 2017 (single season contract), seconded by Darrington, motion carried 4-0 with Petersen abstaining.

Kuehn moved to approve accepting the resignation of Eric Rodgers as the high school wrestling cheerleader sponsor effective at the end of the 2016-17 school year, seconded by Larson, motion carried 5-0.

Larson moved to approve accepting the resignation of Ira Collins as a junior high football coach effective at the end of the 2016-17 school year, seconded by Rasmussen, motion carried 5-0.

Superintendent's Report:

- School Board Recognition Month

Elementary Principal's Report:

- Elementary Activities
 1. Cookout and Track and Field Day- May 12th
 2. Awards Assembly – May 25th at 9:00 a.m.

Middle School Principal/Activities Director's Report as Presented by Ed Hawks

- iReady Final Testing- May 8th – 12th
- 8th Grade Trip to Papio Fun Park- May 22nd
- 8th Grade Promotion- May 24th
- 6th and 7th Grade Awards- May 25th
- State Track Meet- May 18th – 20th
- Regional and District Soccer begins week of May 22nd
- Baseball and Softball regular season games begin May 22nd

Larson moved to approve an overnight stay for Special Olympics participants to participate in state events in Ames on May 25th – 26th, seconded by Kuehn, motion carried 5-0.

High School Principal / Curriculum Director's Report:

- Freshman orientation report
- PD plans for next year

Rasmussen moved to approve Student Assurance Services as the provider of voluntary student accident insurance for the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Larson moved to approve the 2017-18 registration fees as presented, seconded by Kuehn, motion carried 5-0.

Larson moved to approve the escalator bid from Dean's Food for the milk bid for the 2017-18 school year; Bimbo Bakeries USA for the bread bid for the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Rasmussen moved to approve the school district's FY2016 (2015-16 school year) financial audit, second by Larson, motion carried 5-0.

Larson moved to approve the memorandum of understanding with Iowa Western Community College for secondary programs/concurrent enrollment courses for the 2017-18 school year, seconded by Darrington, motion carried 5-0.

Larson moved to approve overnight stays for members of the boys' and girls' sport teams if participating in their respective state meets and summer baseball/softball trips and/or state tournaments, seconded by Kuehn, motion carried 5-0.

Larson moved to adjourn, seconded by Kuehn, motion carried 5-0. President Petersen declared the meeting adjourned at 7:27 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

June 1, 2017
Superintendent's Office

MEMBERS PRESENT: KEITH PETERSEN, RICK LARSON, NEIL DARRINGTON, JOHN RASMUSSEN, JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES

President Petersen called the meeting to order at 7:00 a.m.

Rasmussen moved to approve the agenda as presented, seconded by Darrington, motion carried 5-0.

Darrington moved to approve hiring Andrea Warren as a high school special education teacher (resource room) for the 2017-18 school year, seconded by Rasmussen, motion carried 5-0.

Kuehn moved to approve good cause (right of continuation) open enrollment requests for Rowan Patomson, Ruby Patomson, and Raymond Patomson to attend Underwood during the 2017-18 school year, seconded by Larson, motion carried 5-0.

Rasmussen moved to adjourn, seconded by Larson, motion carried 5-0. President Petersen declared the meeting adjourned at 7:02 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

JUNE 12, 2017

MEMBERS PRESENT: KEITH PETERSEN, NEIL DARRINGTON, JIM KUEHN

ADMIN. PRESENT: ED HAWKS, JEFF PRIVIA, MATT MCDONOUGH, BEAU JACOBSEN

OTHERS PRESENT: ANDREA RAES

President Petersen called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as presented, seconded by Kuehn, motion carried 3-0.

Darrington moved to approve the minutes of the May 15, 2017 as presented, seconded by Larson, motion carried 3-0.

Kuehn moved to approve the minutes of the June 1, 2017 as presented, seconded by Darrington, motion carried 3-0.

Kuehn moved to approve the bills for payment as presented, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the secretary's report as presented, seconded by Kuehn, motion carried 3-0.

Kuehn moved to approve the activities report as presented, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the nutrition report as presented, seconded by Kuehn, motion carried 3-0.

Superintendent's Report:

- 2018 IASB Legislative Action Priorities
- Special School board meeting on Friday, June 30, 2017
- Department of Education Desk Audit Report

Elementary Principal's Report:

- Preliminary Elementary Enrollment Numbers for 2017-18

Middle School Principal/Activities Director's Report:

- iReady Testing Update
- Preliminary Middle School Enrollment Numbers for 2017-18
- Press Box Update
- Spring Sports Update

High School Principal / Curriculum Director's Report:

- Preliminary High School Enrollment Numbers for 2017-18
- Summer School Report

Kuehn moved to approve the participation of the Underwood Community School District in the School Administrators of Iowa (SAI) Beginning Administrator Mentoring and Induction Program, seconded by Darrington, motion carried 3-0.

Kuehn moved to approve Shelley Brown, Elizabeth Dillinger, Kirk Hughes, Michelle Kay, Susie Knott, Sherri Robertson, Sonya Schiphoff, Pat Schreiber as TLC formal mentors and Stacy Ambrose and Jolene Whitmore as TLC informal mentor for the 2017-18 school year, seconded by Darrington, motion carried 3-0.

Darrington moved to approve calling for bids for the high school and elementary dishwasher replacement project to be completed no later than Friday, August 4, 2017, seconded by Kuehn, motion carried 3-0.

Kuehn moved to designate Rick Larson as the nutrition hearing official for the 2017-18 school year, seconded by Darrington, motion carried 3-0.

Darrington moved to adjourn, seconded by Kuehn, motion carried 3-0. President Petersen declared the meeting adjourned at 7:21 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

June 30, 2017

MEMBERS PRESENT: KEITH PETERSEN, NEIL DARRINGTON, RICK LARSON

MEMBERS ABSENT: JOHN RASMUSSEN, JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES, JIM ETTLEMAN

President Petersen called the meeting to order at 7:00 a.m.

Darrington moved to approve the agenda as amended, adding New Business Item G., seconded by Larson, motion carried 3-0.

Superintendent's Report:

- 2017 IASB Legislative Action Priorities
- Summer Projects Update

Darrington moved to approve hiring Mark Tedesco as a school bus driver for the 2017-18 school year, seconded by Larson, motion carried 3-0.

Larson moved to approve accepting the resignation of Kent Cooper as the head high school girls' soccer coach for the 2017-18 school year, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the contract with the Pottawattamie County Promise Partners Early Childhood Board to provide support for low income preschool families within the Underwood Community School District, seconded by Larson, motion carried 3-0.

Larson moved to approve the bid from Hockenbergs in the amount of \$52,878.00 for the high school and elementary dishwasher replacement project to be completed no later than Friday, August 4, 2017, seconded by Darrington, motion carried 3-0.

Darrington moved to approve the activity fund account transfers as presented, seconded by Larson, motion carried 5-0.

Darrington moved to approve the end-of-the-fiscal-year (FY2017) bills for payment as presented, seconded by Larson, motion carried 5-0.

Larson moved to approve the 2017-18 consortium agreement between the Underwood Community School District and the Council Bluffs Community School District to jointly administer an instructional program at Children's Square (academic center) and Heartland Family Service (therapeutic school) located within the boundaries of the Council Bluffs Community School District, seconded by Darrington, motion carried 3-0.

Larson moved to adjourn, seconded by Darrington, motion carried 3-0. Board President Petersen declared the meeting adjourned at 7:39 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.