

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

March 11th, 2024

MEMBERS PRESENT: JEFF BONSALL, MATT BRUMMETT, ERIN JOHNSEN, TERESA MACE, MITCH KAY

MEMBERS ABSENT: None

ADMIN. PRESENT: ANDY IRWIN, TYLER HAMILTON, MATT MCDONOUGH,
ADMIN ABSENT: NICOLE MURRAY

OTHERS PRESENT: TIM RICHARD, JESSICA JAY, MIKE NEWMAN, MICHELLE KAY, JILL TETEN, ANNE WOHLERS,

President Bonsall called the meeting to order at 7:00 p.m.

No public presenter.

Brummet moved to approve the agenda as presented, seconded by Johnson, motion carried 5-0.

Brummett moved to approve the bills for payment, and approval of the board minutes for February 12th, 2024 and February 26th, 2024 as presented, seconded by Kay, motion carried 5-0.

Superintendent Report:

- Provided a legislative update including the AEA bill, and teacher pay. Discussed Sitelogic and creating a citizen advisory committee to help with the process

Buildings and grounds report:

- Provided an update on the high school gym floor remediation. The gym entrances will have plastic over them, that process will take around a week to complete and then the abatement period will start and continue for roughly four weeks.

Principals' Report:

- Middle School- a new program that is geared towards students who may need extra academic support is going well. The efforts of the program saw a 19 student drop off of the ASR report. Middle school theme for fourth quarter will be "Checkin- Checkout" with a goal of keeping students engaged during the final days of school.
- High School information about the student Washington DC trip in 2025. Around 60 students have signed up for the trip, this year they will be traveling through Philadelphia. Two students received high marks in State Speech- Anna Larson (Division I) and Trinity Griffen (Division II). Matt Breja has garnered a lot of interest from students in producing another play, which will be written by a student. Graduation will be held at IWCC campus, and will be able to start setups the Monday prior.
- Activities: High Schools boys basketball had a successful season come to an End in the State tournament. WIC quiz bowl March 20th in Treynor.

No resignations for approval

Contracts for approval: Kelsey Hollander, K-8 Special Education Teacher. Mace moved to approve the contract for Kelsey Hollander 2024- 2025, Seconded by Brummet. Motion carried 5-0.

Volunteer: Ryan Caughey Boys Soccer. Mace motioned to approve Ryan Caughey as a volunteer Boys Soccer coach for Spring 2024, Seconded by Johnsen. Motion carried 5-0

Budget Information:

Tax Certification page levy rate 14.45, was at 14.47 last year. This is based on a 3% State Supplemental aid amount (SSA). This percentage may need to be adjusted. The Initial budget will be submitted prior to the Department of managements deadline of March 15th.

Budget Adjustment Resolution, (Budget Guarantee) 2024/2025. This resolution will give the district more authority than the straight funding formula calculation to help offset lost enrollment.

Kay moved to approve the Board of Directors of UNDERWOOD community school district to levy property taxes for fiscal year 2024-2025 for the regular budget adjustment as allowed under section 257.14, Code of Iowa, seconded by Johnson. Motion carried 5-0

Fiscal Year 22 Independent Audit Report Information:

Audit prepared by Nolte, Cornman & Johnson. Highlighted a need for segregation of duties. This will be the case for all school districts of our size. The district was overcharged on a bread bid, the district was reimbursed for the overcharge. The firm also noted that the district exceeded the certified budget in Fiscal year 22. The reason was deemed to be due to COVID funds ending.

Discussion and consideration of Approval of Special Education Delivery Plan:

Previous iterations of the delivery plan began in 2009 and was revised in 2014. This plan was based solely on the weighting scale. The new delivery plan will be more robust and use the weighting scale and implement a rubric to ensure that each student is being served appropriately. The new plan will be reviewed after a period of time to make sure it is on track and in line with district goals.

Brummet moved to approve the Special Education Delivery plan, seconded by Johnsen. Motion carried 5-0.

Discussion of Activities Director/Transportation Director/CoKay moved to approve a resolution approving Tim Richard as signatory for the Underwood Community School District on the partial self-funding bank account with Two Rivers Bank and Trust, seconded by Johnson. Motion carried 5-0.

Brummett moved to approve finishing the application of the SLFRF Grant, seconded by Johnson. Motion carried 5-0.

Brummett moved to approve the purchase of a new Aerevator for school grounds maintenance, seconded by Mace. Motion carried 5-0.

Mace moved to approve the hiring of an additional Boys Baseball coach for 2024 due to increase in numbers, seconded by Johnson. Motion carried 5-0.

Brummett moved to adjourn, seconded by Johnson. Motion carried 5-0. Board President Bonsall declared the meeting adjourned at 7:41 p.m

These minutes are as recorded by the Board Secretary Tim Richard and subject to approval at the next regular board meeting.

Jeff Bonsall Underwood Board of Education President

Date